



University Club of Portland

1225 SW 6th Avenue | Portland, OR 97204

503-223-6237 | <http://www.uclubpdx.com/artist>

University Club of Portland Contact: Alex Mitchell | amitchell@uclubpdx.com

We appreciate your interest in the University Club's Artist-in-Residence Program. Our current guidelines for submission to the program are as follows:

We will accept materials February 1, 2017 – March 15, 2017.

Submission materials may be dropped off, mailed or emailed.

Submission checklist:

- Letter of Interest (include phone, address, email, and website if applicable)
- Submission Checklist:
 1. Letter of Interest (include address, phone, e-mail, and website if applicable).
 2. One-page résumé.
 3. Digital photos (up to 10 images). Submit photos as 300 DPI JPG images on CD. Please include an annotated list. Save images in the correct horizontal or vertical orientation for viewing. Label outside of disk with your first and last name.
- Materials will not be returned unless a self-addressed, stamped envelope is included.
- Please note that if your submission for the Artist-In-Residence program does not meet the above guidelines your work will not be considered for the program.
- For email submissions the same guidelines apply

Please do not send originals.

Materials submitted past the deadline will not be reviewed. Please re-submit for the following term if you continue to have an interest in being reviewed.

Applicants are strongly encouraged to request a tour of the University Club facilities prior to submission of their application.